

Family Ministry Director
Ada First United Methodist Church
301 N. Main St. Ada, Ohio 45810

Ministry Scope

The Family Ministry Director will be instrumental in the vision casting, planning and leading of children and youth ministries. He or she will advocate for and implement intergeneration ministry within the life of our church. The Family Ministry Director will help build and administer a Christ-centered, family driven, church supported ministry for children, youth and families.

Focus will be given to reaching out to and building relationships with families in our community, nurturing spiritual growth and meaningful connections among all age groups, and empowering families to be the primary agents of spiritual formation in the lives of children and youth. The Family Ministry Director will collaborate with those who currently serve in our children and youth ministries to invite and empower servant leaders, create and implement Safe Sanctuary best practices, as well as helping our children, youth, families and volunteers to grow in their walk with Jesus and to become his disciples called to serve in the world.

Characteristics and Qualifications

- A personal commitment to growing as a disciple of Jesus Christ. Attend worship at Ada First UMC regularly and seek opportunities for growth through participation in a small group, Bible study, and service opportunities.
- Ability to build meaningful relationships with children, youth, families. Building relationships with all members of the church, across generations, is also important.
- Growing Wesleyan theological training, understanding and/or experience as it relates to ministry and/or children's education. All ministry must be carried out in accordance with United Methodist doctrine and guidelines.
- Confidentiality must be maintained at all times barring a threat of personal harm or violence against another.
- Bachelor's Degree completed or in progress in children's or youth ministry, education, or other related field.
- Must pass background check and be trained in Safe Sanctuary policy and procedure
- At least 2 years of experience working with youth and children, preferably in a church or related environment.

Ministry Results

To include but not limited to...

- Oversee and work with current Children, Youth and Family leaders, including attending/leading staff meetings and implementation of activities and events for children, youth and families. Plan and coordinate yearly Vacation Bible School or similar program with laity and staff.
- Invite, train and empower lay volunteers to serve in a variety of ways with children, youth, and families.

- Communicate and listen to parents in order to develop the best spiritual paths for the children and youth of the church.
- Work with children's ministry team to implement best practices for teaching and leading Sunday School and junior church curriculum.
- Assist family ministry team in developing and implementing a scope and sequence plan for nursery age through 12th grade.
- Serve as the mentor and supervisor for college interns working with children and youth.
- Update, track and train Safe Sanctuary compliance standards.
- Build meaningful partnerships with the local school, Ohio Northern University, library, ReStore and other community groups.
- Attend staff meetings.
- Serve as the Children, Youth and Family Ministry representative on the Administrative Council.

Salary and Benefits

- Part-time salary Position (with the possibility of moving toward full-time as the ministries and church grow).
- Salary is \$20,000/year plus \$1,200 for continuing education (i.e. books, conferences, training events) and mileage reimbursement.
- Flexible schedule, 20-24 hours expected per week, at least 2 hours in office during the week, and Sunday requirements.
- Family Ministry Director reports to the Pastor and SPRC committee.
- Vacation time – 2 weeks paid vacation (including 2 Sunday per calendar year)
- Sick time – since this is part-time salary position, sick days will not be paid but can be made up or taken as compensation time.

Who we are

Ada First UMC is a growing and forward thinking congregation. We worship, on average, 150 people on a Sunday morning, with about 30 of those being children and 15 being youth. We are located in a college town (Ohio Northern University). Our members and regular attenders are diverse in background, age, and socioeconomic status (including a number of university faculty, staff, and students). Affordable housing, family friendly neighborhoods and strong partnerships between the community, university, and church are a strong draw to Ada. We pride ourselves on being an intergenerational congregation with recent growth among young families, children and youth. In 2012, our building caught fire and burned. After several years of rebuilding, the current building was completed and paid in full. This church family has overcome many obstacles and is now seeking to continue Christ's work by reaching into our community, building relationships, meeting needs, and empowering individuals and families to live out their call to be disciples of Jesus for the transformation of the world.

To Apply

Please send resume and references to Rev. Brandi Rigsby at Ada First UMC 301 N. Main St. Ada, OH 45810 or rigsby@adaumc.org by Feb. 23, 2018.

Questions may also be directed to Rev. Brandi Rigsby.